

SENIOR EXECUTIVE, SUPPLY PLANNING (SCM)

(Based in Hicom-Glenmarie, Shah Alam)

Responsibilities:

- Collaborate with branch supply chain executive to establish the stock cover policy and assists to conduct periodic review on stock cover policy for Finished Goods.
- Review Net Requirement for each Location for the short term and long term horizon.
- Analyse and evaluate the supply plans and net dispatch requirements from manufacturing.
- Monitor weekly or monthly stocks movement and highlight high or low stock level.
- Follow up and monitor all deliveries or shipments or goods receiving are correctly and timely input into M3 system.
- Work closely with demand planner and production team to complete relevant first supply planning information in New Product Development milestone and ensure first supply on time to meet launch with healthy stocks cover on post launch.
- Review with demand planner on stock availability and factory planning team on the possible actions for speedy recovery from any constraints i.e. production or material shortfalls and Quality non-conformance. Participate and support the demand planning process to achieve consensus.
- Manage own planning master data to ensure data accuracy at all time.
- Ensure on time production and delivery of final products to regions as per demand.
- Assess current inventory levels and forecasts to make appropriate business decisions that minimize costs and achieve corporate working capital and service level objectives.
- To integrate planning and communication between Marketing, Sales, Commercial and Factories through monthly meeting and to ensure sustainable level of forecast accuracy in fulfilling customer demand and LSEO needs.
- Review supply shortage, shut down plans, phase in or phase out and aging with various stakeholders on possible action to identify and close gaps in the meetings to improve customer service by providing a platform for open discussion within LSEO.
- Prepare out-of-stocks, SKU announcement and de-list notice to respective stakeholders.
- To perform any other related task or duties assigned by the superior as and when required.

Requirements:

- Possess at least a Diploma or Degree in Business, Statistics, Mathematics, Supply Chain or related disciplines.
- Strong analytical and problem solving skills.
- Good communication skills and can interact well with all level.
- Proficient in Microsoft Application and ERP system.
- Knowledge of integrated planning software would be an advantage.
- At least 3 year(s) of working experience in the related field is required for this position.