

## **ANALYST, OPERATION**

(Based in LSEO, TPG)

### **Responsibilities:**

- Collect, analyze and evaluate production records and trends, as well as evaluate performance.
- Responsible for monitoring an on-going production process, to document unexpected slowdowns and proactively identify new bottlenecks.
- Partner with all the departments in operations to determine expected production runs within the manufacturing process.
- Responsible for analyzing production and performance reports, as well as interpreting results of overall production in order to make solid recommendations.
- Provide operation team with analytical reports that are useful in the identification of opportunities to increase productivity.
- Develop and conduct reports, manage meetings, and support the manufacturing activities where applicable, particularly in both production and warehouse departments.
- Participate in periodic production and warehouse support meetings and other process improvement initiative.
- Collect, compile and present manufacturing progress and status report on weekly basis, or as requested.
- To support on relevant production non-conformance issues and production quality issue through the proper data analysis.
- Identify workflow or system improvements and work with operations team to enact change.
- To be fully proactive & aware of occupational health and safety standards at workplace, ensure full compliance and also safeguarding oneself, colleagues, and the Company from any detrimental incidents.
- To perform any other duties as and when assigned by superior from time to time.

### **Requirements:**

- Degree in Engineering (Chemical or Process or Industrial) or any other related discipline.
- Self-starter with excellent interpersonal and communication skills.
- A proven ability to interact and deal effectively with all levels of management and staff.
- Must possess good planning knowledge, analytical skills and PC skills.
- Analytical minded with well-rounded thought process, detailed oriented and productive.
- Able to work independently and supervise a team of production supervisors and workers.
- At least years of working experience in a manufacturing environment, preferably in food or oils and fats industry.
- Knowledge of ISO 9001, ISO 14001 and GMP will be and added advantage.